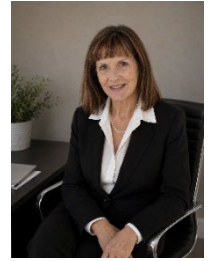


M. Joanna Tompkins, B. Mgt. (Honours)

403 837-7758 Calgary, Alberta



Professional Profile

Overview

Current position:	Senior Financial Controller/General Manager/Owner
Prior position:	Accountant Engagement Lead of QuickBooks; Intuit Canada.
Prior position:	She was a Forensic Accountant in the 90s.
Education:	Bachelor of Management Degree (with Distinction), UofL 2002.

CastleTrain Group Inc. – Sept. 2018 to Current

Senior Financial Controller / General Manager / Owner

Expertise:

- Oversight of the accounting department across Canada: finance, day-to-day accounting, month-end/year-end reconciliations, forecasting, strategic planning, job costing, management and data analysis,
- Direct support to the CEO/President with regards to business development activities such as: investments, acquisitions, dispositions, corporate partnerships; etc.,
- Setup and implementation of: QBO (QuickBooks cloud) the number 1 accounting software in the world and ProFile T2 Corporate Tax Return filings,
- Strong organizational and project management skills,
- Internal Controls nationally, Budgeting, Forecasting and Financial Analysis,
- Human Resources: contact between the organization, staff, and government bodies, provide guidance and training to managers, conduct investigations, and inspire employees towards company objectives,
- Product/Services costing & allocations per: Area, Sales Guys and Percent of Sales,
- A/R, A/P, A/JE, Sales and Sales Tax,
- Joint Ventures, Inter-companies (associated corporations),
- Create, coordinate, and evaluate the financing programs and supporting information systems across several associated corporations,
- Establishing and maintaining superior internal controls and safeguards to monitor progress and present financial metrics to Shareholders,
- Ensure Annual Budgets with oversight of: Payroll, T5s, T5018s, T2200 and GST/HST/PST, and EHT,
- Prepare monthly Unaudited Financial Statements | Management discussion & analysis,
- Enhance accuracy of reported financials and ensure reported results comply with GAAP,
- Prep annual working papers, prepare and eFiling (ProFile T2 Corporate Tax Return) Corporate Tax Returns.

Mortar Management Inc. - May 2007 to Sept 2018

Senior Accountant / General Manager / Owner

Expertise:

- Oversight of the accounting department across Canada: finance, day-to-day accounting, month-end/year-end reconciliations, forecasting, strategic planning, job costing, management and data analysis,

- Direct support to the CEO/President with regards to business development activities such as: investments, acquisitions, dispositions, corporate partnerships; etc.,
- Setup and implementation of: QBO (QuickBooks cloud) the number 1 accounting software in the world and ProFile T2 Corporate Tax Return filings,
- Strong organizational and project management skills,
- Internal Controls nationally, Budgeting, Forecasting and Financial Analysis,
- Human Resources: contact between the organization, staff, and government bodies, provide guidance and training to managers, conduct investigations, and inspire employees towards company objectives,
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- Prep annual working papers, prepare and eFiling (ProFile T2 Corporate Tax Return) Corporate Tax Returns.

Intuit Canada (March 2004 to April 2007) Home of: QuickBooks, QBO cloud and ProFile.

Accountant Engagement Lead of Canada for QuickBooks and Profile T2s.

- Accounting Advisor, end-to-end for QuickBooks, within a multi billion-dollar corporation, Lead projects for professional accountants across Canada,
- Manage internal partners with Business Unit leaders and external relationships with certified accountants across Canada and bookkeepers, to develop and implement marketing efforts,
- Lead matrix for project control systems & define key accountant processes, with inputs from: new product development, brand plans, creative briefs, and overall company objectives.
- Represent Intuit Canada at various accounting conferences and events across Canada, also (online & live webinars); to promote or train on Intuit Canada's accounting products and services,
- Develop QuickBooks resources, white papers, and other sales documentation for accountants,
- Maintain contact with US counterpart to leverage best practices appropriate for the Canadian market,
- Develop and manage execution of accountant communications, such as the Advisor Advantage Private newsletter for QuickBooks, along with our private member newsletter,
- Develop and maintain financial project plans and account infrastructures oversee project task force teams across Canada and ensure integrity of financial matrix,
- Collaborate with cross-team members to determine accountant acquisition and retention strategies and sell-due-to revenues.

Tekair Safety Inc. Oil & Gas Safety, Calgary. May 2002 – February 2004

Joanna was the Financial Controller

- Direct support to the CEO/President with regards to business development activities such as: investments, acquisitions, dispositions, corporate partnerships; etc.,
- Independent & consolidated financials, Joint Ventures & Associated Corporations,
- Incorporations, forensic litigation, corporate infrastructures, partnership agreements & internal management,
- Project management, internal control processes, set-up and maintenance of accounting infrastructures, procurement, and Oil & Gas Safety processes,
- Preparation & filing of corporate year-ends, CCA, Expropriation ruling & amendments, Capital gains on dispositions of major assets, Capital dividends & elections, write-offs & recapturing of same.
- Liaison with government departments: GST Audit & Seizure department, and Government Compliance.

University of Lethbridge. (Sept 1998 to May 2002)

- Batchlor of Management Degree.
- Graduated: May 2002 with Distinction.

Corporate 2000 Management Group. - May 1990 to Aug 1998

Joanna was a Forensic Accountant / Owner

Expertise:

- Oversight of the accounting department across Canada: finance, day-to-day accounting, month-end/year-end reconciliations, forecasting, strategic planning, job costing, management and data analysis,
- Direct support to the CEO/President with regards to business development activities such as: investments, acquisitions, dispositions, corporate partnerships; etc.,
- Setup and implementation of: QBO (QuickBooks cloud) the number 1 accounting software in the world and ProFile T2 Corporate Tax Return filings,
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- Create, coordinate, and evaluate the financing programs and supporting information systems across several associated corporations,
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- Enhance accuracy of reported financials and ensure reported results comply with GAAP,
- Prep annual working papers, prepare and eFiling (ProFile T2 Corporate Tax Return) Corporate Tax Returns.

Law Firms: Calgary, Alberta.

- **Fleming & Co - Mackimmie Matthews - McCarthy Tetrault.**
 - **Senior Trust Accountant (5 years)**
 - Day-to-day activities.
 - 10-year retro analysis of Trust Accounts.

PROFESSIONAL DEVELOPMENT

UNIVERSITY OF LETHBRIDGE

- Bachelor of Management Degree, with Distinction. Graduated: May 24, 2002.

C.A. SOCIETY: Chartered Accountant's Society of Alberta

Independent Courses taken through the C.A. Society in the 90s:

- Financial Management, CE – GAAP, Financial Statement Presentation & Disclosure, Completion of Compilations (Notice to Reader), Corporate Tax Updates, Income Tax Refresher, Working Paper Files, Accounting for Income Tax Purposes.

SOFTWARE PROGRAMS

- QuickBooks Cloud, (QBO), QuickBooks Desktop Pro, Premier, Accountant Editions & Enterprise, Sage 300 – Simply, Accpac: Pro, Accountant Edition, MYOB,
- LawMax, Barrister,
- Business Vision and MS Office Pro, DropBox,
- Citrix Webex (virtual meetings) GoToWebinar,
- T2 Corporate Tax Returns (ProFile), TaxPrep and CanTax.